

## About the New Redetermination Process

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Currently, sponsors who wish to have their incapacitated dependents remain eligible for benefits, are required to submit a complete financial dependency redetermination package (DD Form 137-5) every 4 years, to their uniformed service's DEERS/RAPIDS Project Office and or the supporting finance office.

Effective Spring 2016, sponsors who have a current financial dependency determination recorded in RAPIDS, may complete their 4 year redetermination by answering three questions about their incapacitated dependent in-person, or by mail. Sponsors may take advantage of the new process 90 days prior to the redetermination due date!

Sponsors whose dependency determination dates have not been recorded in RAPIDS should bring their original dependency determination and the most recent redeterminations into an ID card facility. For questions on whether or not your child's dependency determination dates have been recorded in RAPIDS, please contact your Service Project Office.

Should the sponsor's responses to the questions indicate no changes in financial dependency, the redetermination requirement is satisfied, and no additional documentation or proof of financial dependency is required. When the sponsor's responses to the questions indicate potential changes in the financial dependency, the sponsor will need to submit a complete financial dependency redetermination package to determine if their incapacitated dependent remains eligible for benefits.

*Updated May 2023*

## Frequently Asked Questions

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**Who does this affect?**

Permanently incapacitated dependents, according to DoDM 1000.13, Volume 2, [http://www.cac.mil/Portals/53/Documents/DODM-1000.13\\_vol2.pdf](http://www.cac.mil/Portals/53/Documents/DODM-1000.13_vol2.pdf).

**What changes are being made?** Effective Spring 2016, sponsors who wish to have their incapacitated dependents remain eligible for benefits, may complete the 4-year redetermination requirement by answering a series of questions about their permanently incapacitated dependent in-person, or by mail. Your responses to the redetermination questions will indicate if your dependent's financial dependency has changed. Failure to complete the dependency redetermination may result in a break in DEERS eligibility and loss of benefits.

**Will I be notified about the deadline?**

Yes. DoD will send sponsors who have a current financial dependency determination recorded in RAPIDS an e-mail (preferred) or postcard reminder up to 90 days before the redetermination deadline.

**Can I update my contact information?**

Yes. Update your personal mailing and e-mail addresses, and opt-in to receive benefits notifications by e-mail using milConnect at <http://milconnect.dmdc.mil/>. If you are a current Service member, use ID Card Office Online, at <https://idco.dmdc.osd.mil/idco/> to update your personnel/work e-mail address.

## Information for Sponsors

Permanently Incapacitated  
Dependent Redetermination



## Using the New Redetermination Process

How do you use the new redetermination process?

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### In Person

Visit a DoD ID card site to answer the financial dependency redetermination questions as part of your ID card renewal. To find your nearest ID card site, use the ID Card Office Locator, available at <https://idco.dmdc.osd.mil/idco/locator>.

### By Mail

Please contact your appropriate uniformed services DEERS Project Office to inquire about mail in procedures.

## Redetermination Process

What questions do you need to answer?

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The sponsor will be required to answer a series of questions concerning the current financial dependency of his/her permanently incapacitated dependent.

Your answers to these questions will help a DoD ID card site or your DEERS Service Project Office determine if a change in financial dependency has occurred.

If a change in dependency has occurred, and you wish for your incapacitated dependent to remain eligible for benefits, you may submit a complete dependency redetermination package (DD Form 137-5) to your parent Service personnel and or finance office, or uniformed services DEERS Project Office.

## Submitting Your Responses by Mail

Where do you mail your responses?

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### Send to the appropriate Service

**Army:** Adjutant General Directorate, Soldier Programs Branch, 1600 Spearhead Division Road, Bldg. 6434-2, 1st Floor, Room 021 Fort Knox, KY 40122, 502-613-8476

**Air Force:** Headquarters, AFPC/DP2SSM 550 C Street West, Bldg. 499 JBSA Randolph AFB, TX 78150-4739 210-565-2089, option 1 or 1-800-525-0102

**Navy:** MNCC - 424; ATTN: Navy Project Office Building 785; Room 162; 5270 Integrity Drive, Millington, TN 38055-3320, 833-330-6622

**Marine Corps:** 3280 Russell Road, Code MRP1, Quantico, VA 22134, 703-784-9529

**Coast Guard:** Commanding Officer (RAS), Coast Guard Personnel Service Center (PSC), 444 S.E. Quincy Street, Topeka, KS 66683-3591, (785) 339-3441

**NOAA:** 1305 East-West Highway, SSMC #4, Room 5308, Silver Spring, MD 20910, 301-713-0850 x158

**PHS:** Division of Commissioned Corps Personnel and Readiness, 1101 Wootton Parkway, PL, Ste. 100 Rockville, MD 20852, 240-453-6131



# Permanently Incapacitated Dependent Redetermination

For more information regarding the redetermination process, please visit [www.cac.mil](http://www.cac.mil)